

## **ADMISSION PROCEDURE:**

1. An advertisement for admission is published in leading newspapers and on our website.
2. Preference will be given to the GATE candidates with valid GATE score.
3. A written test will be conducted on general aptitude and Computer & E&TC Engineering subjects followed by the interview. Written test will be based on undergraduate syllabus of appropriate branch.
4. A merit list is prepared on the basis of B. E. marks, performance in written test and interview, experience (for sponsored candidates).
5. State Government rules are applicable for different reserved categories; Pune University rules are applicable for the basic eligibility. Preference will be given to Pune University candidates.

## **OTHER DETAILS**

1. Prescribed application form will be available on our web site, which will be downloadable.
2. There is no provision of scholarship / teaching assistantship for the admitted candidates.
3. Fee structure will be available at the time of admission.
4. For further details, contact Principal/Registrar Pune Institute of Computer Technology.
5. A form fee of **Rs. 700/- only has to be paid in the form of D.D. drawn in favour of Principal, Pune Institute of Computer Technology payable at Pune** along with the form.
6. Candidates in purely temporary/ leave vacancy type of service may also submit the gap certificate if they wish to join the course at their own risk if allowed by their employers. They will be allowed to join the course only if they are found eligible in all respects.
7. Candidates who have appeared for the qualifying examination may be permitted to appear for the test provided; they submit their mark list within the prescribed time.
8. On selection full fee for one year is to be paid as per schedule i.e. **on or before 20.07.2009**, failing admission stands cancelled automatically & seat will be allotted to wait listed candidate.

## **List of Documents required for Eligibility:**

1. Original documents are checked at the time of interview.
2. Only attested Xerox copies of documents relevant in your case from the following document list may be attached with the application.
3. The college retains only the following documents in original. Out of these the migration certificate is transferred to Pune University.
4. Leaving certificate (of previous Institute / college attended.) In case of Non-Pune University Candidates OR Transfer Certificate in case of Pune University Candidates. Please note that PICT students do not need the transfer certificate).

5. Migration certificate (for Non- Pune University Candidates). (For onward transmission to Pune University) if applicable.
6. Educational gap certificate or Affidavit for the same if applicable.

Candidates are required to attach the following documents with their application form.

1. B E degree mark sheet.
2. Degree passing certificate.
3. Provisional Degree passing certificate.
4. Education gap certificate/Affidavit on Rs.100/- Stamp paper - **Original** (To be submitted only by those Candidates who have a gap in their education).
5. Caste certificate for SC/ST candidates.
6. Caste validity certificate for SC/ST candidates.
7. Creamy Layer Certificate for SC/ST candidates.
8. Migration Certificate for outside Pune University Candidates.
9. Transfer Certificate for Pune University Candidates.
10. Leaving certificate for students of Non-Pune University candidates.
11. Affidavit for change of name if applicable.
12. Marriage Certificate if applicable.
13. **Original** Sponsorship Certificate for employed candidates in specified format.
14. Experience Certificate I if applicable
15. Experience Certificate II if applicable
16. Experience Certificate III if applicable.
17. GATE Score Card
18. Application for any request for late submission of a document if applicable.